



## **Notice of a Meeting**

### **Children's Services Scrutiny Committee Thursday, 28 February 2013 at 10.00 am County Hall**

#### **Membership**

Chairman - Councillor Michael Waine  
Deputy Chairman – Councillor Marilyn Badcock

<i>Councillors:</i>	Janet Godden	Anda Fitzgerald- O'Connor	Neil Owen
	M. Altaf-Khan	Pete Handley	Dave Sexon
	Ann Bonner	Caroline Newton	Val Smith

<i>Co-optees:</i>	Mr Chris Bevan	Mrs Sue Matthew	Carole Thomson (by invitation)
	2 Vacancies	Bob Martyn (by invitation)	

#### **Notes:**

***Date of next meeting: 18 April 2013***

#### **What does this Committee review or scrutinise?**

- Services for children, young people and families; preventative services; child protection; family support, educational policy; youth service; youth justice;
- Primary & secondary schools; special education; pupil services; school transport; music service
- Adult learning (oversight of the adult learning service in provider mode)

#### **How can I have my say?**

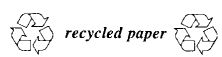
We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### **For more information about this Committee please contact:**

Chairman	-	Councillor Michael Waine E.Mail: michael.waine@oxfordshire.gov.uk
Committee Officer	-	Lisa Michelson, Tel: (01865) 815673 lisa.michelson@oxfordshire.gov.uk

Peter G. Clark  
County Solicitor

February 2013



## About the County Council

The Oxfordshire County Council is made up of 74 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 630,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 10)
4. **Speaking to or petitioning the Committee**
5. **Forward Plan** (Pages 11 - 20)
6. **Capital Budget Update**

10.25

Graham Clare, Programme Finance Manager, and Roy Leach, School Organisation and Planning Manager, will provide the committee with the up to date settlement information.

Due to the late release of the settlement details, papers will be tabled to the meeting.

7. **Discussion with officers from the Joint Housing Team**

10.45

Following the committee recommendation in the report from the Early Intervention Hubs Review, this item gives the committee a chance to hear the work the council does working with districts on housing allocation for at risk families.

Clare Rowntree, Commissioning Manager, and Kevin Mannion, Senior Practitioner-Housing Development Officer will deliver a presentation on the work the Joint Housing Team does.

8. **Response to enquiries from the Employee's Joint Consultative Committee**

11.30

Janie Slaymaker, Unison representative, and Cllr David Wilmshurst, Chairman of Employee's Joint Consultative Committee, will attend to discuss the ongoing provision of services to schools. Graham Shaw, Deputy Director for Oxfordshire Customer Services, will join for a question and answer session with the committee around the proposed budget changes.

## **9. Committee discussion about the work of schools preparing young people for employment**

12.00

The committee will discuss feedback from the recent series of visits to schools exploring good practice in Science, Technology, Engineering and Maths subjects and links with businesses.

Adrian Lockwood, Chairman of Oxfordshire Skills Board, and Richard Byard, Service Manager - Economy & Skills, will join the discussion.

## **10. Close of Meeting**

13.00

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.